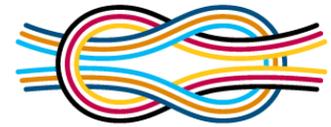




**GPI**

Global Partnership  
for Financial Inclusion



**G20 GERMANY 2017**  
HAMBURG

## **General Information**

### **Global Partnership for Financial Inclusion (GPI)**

#### **Forum and Plenary**

#### **Berlin, 2- 4 May 2017**

In order to make your stay in Berlin as comfortable as possible, we have compiled some general information for you.

#### **Venue**

**InterContinental Berlin**  
**Budapester Str. 2**  
**10787 Berlin**



#### **How to find the venue**

##### From Berlin Central Railway Station:

Public transport: ticket category AB (2.80 €)

- S-Bahn direction to the West till the station "Zoologischer Garten".
- From there you take Bus line 200 direction Michelangelostraße to the stop "Budapester Str." (Stop is in front of the venue) or you can also walk for about 15 min to the venue.

By taxi: 3,7km/ 8min/ 11-12€

##### From Airport Berlin Schönefeld (in the south of Berlin):

Public transport: ticket category ABC (3.40 €)

- Regional railway RB14 to the station "Zoologischer Garten" or S-Bahn to "Ostkreuz" and then any other S-Bahn direction to the west till "Zoologischer Garten"
- From there you take Bus line 200 direction Michelangelostraße to the stop "Budapester Str." (Stop is in front of the venue) or you can also walk for about 15 min to the venue.

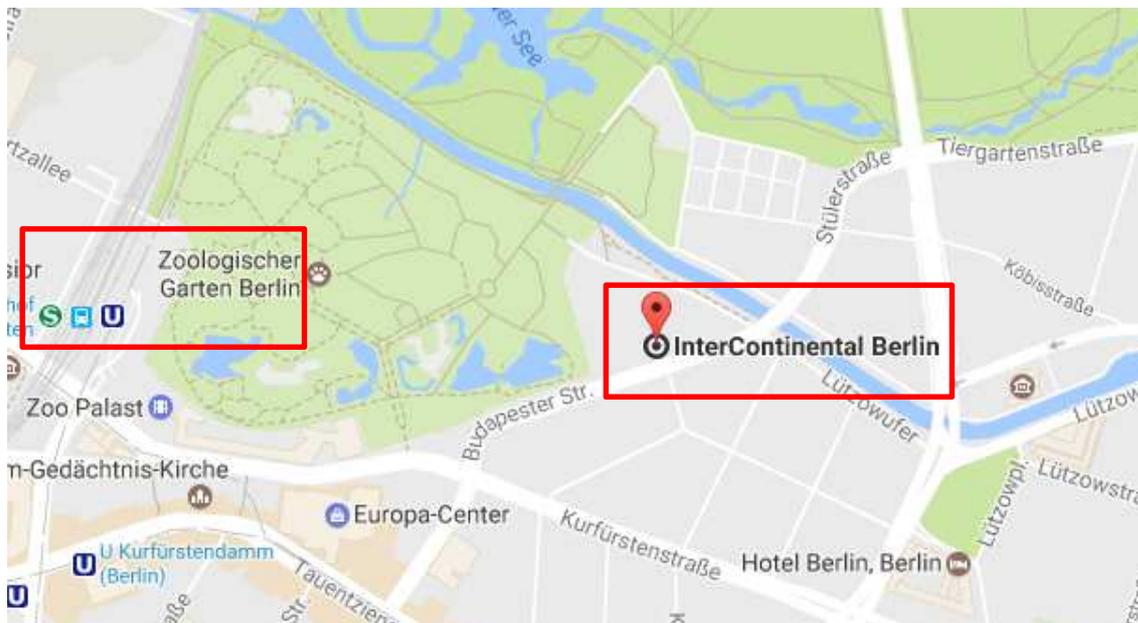
By taxi: 20km/ 30-40min/ 30-45€

##### From Airport Berlin Tegel (in the north of Berlin):

Public transport: ticket category AB (2.80 €)

- Bus X9 to the station "Zoologischer Garten"
- From there you take Bus line 200 direction Michelangelostraße to the stop "Budapester Str." (Stop is in front of the venue) or you can also walk for about 15 min to the venue.

By taxi: 11km/ 15-30min/ 15-20€



Further information on public transport: <http://www.vbb.de/en/index.html>

## Accommodation

Special rates are offered by the following hotels. Please note that the stated conditions and availability only apply until the deadline given below. Thereafter, room availability can no longer be guaranteed. You will need a credit card to secure the booking.

**Please mention the keyword “GPFI” when making your reservation at the hotel.**

Hotel	Cost per night incl. breakfast and VAT	Deadline	Distance to venue	Internet	Booking procedure Please call the following number or write an email:
Berlin Mark Hotel	Single room: 99.00 €  Double room: 109.00 €	10 April 17	2 km (8 min by taxi)	<a href="http://berlin-mark-hotel.hotel-in-berlin.org/de/">http://berlin-mark-hotel.hotel-in-berlin.org/de/</a>	+49 (0) 30 880 02-0  <a href="mailto:reservation.berlin@grandcityhotels.com">reservation.berlin@grandcityhotels.com</a>
Wyndham Excelsior	Single room: 109.00 €  Double room: 119.00 €	10 April 17	1,7 km (5 min by taxi)	<a href="https://www.wyndhamberlinexcelsior.com/de">https://www.wyndhamberlinexcelsior.com/de</a>	+49 (0) 30 6108 19 410  <a href="mailto:reservation.berlin@grandcityhotels.com">reservation.berlin@grandcityhotels.com</a>
Derag Living Hotel	Single room: 81.00 €	24 March 17	4,9 km (13 min by taxi)	<a href="https://www.deraghotels.de/hotel-grosser-kurfuerst-berlin/">https://www.deraghotels.de/hotel-grosser-kurfuerst-berlin/</a>	+49 (0) 30 24 600-900  <a href="mailto:res.mitte@derag.de">res.mitte@derag.de</a>
InterContinental	Single room: 129.00 €	1 April 17	-	<a href="https://www.berlin.intercontinental.com/">https://www.berlin.intercontinental.com/</a>	+49 (0) 30 260 20 21-287

## Conference Registration

All participants must register in advance. Please use the link provided to you with the invitation.

## Visa and Entry Requirements

Participants are requested to make their own visa arrangements. Please be informed that there will be **no issuance of visas upon arrival**. Many overseas visitors require a valid visa for Germany. Germany is a member of the Schengen Area.

Please visit the following website to verify whether you require a visa:

[http://www.auswaertiges-amt.de/EN/EinreiseUndAufenthalt/Visabestimmungen\\_node.html](http://www.auswaertiges-amt.de/EN/EinreiseUndAufenthalt/Visabestimmungen_node.html)

Please also check whether you need a **transit visa** for countries in which you may have to transfer/stop over during your trip to/from Berlin.

Upon successful accreditation, the Project Office will send you, if required, a confirmation letter as a PDF document.

## Travel / Transportation

Participants are kindly asked to cover the **cost of their own accommodation, travel and transfer arrangements** for the trip to Berlin.

Shuttle buses will be organised from the hotels to the venue for all days of the conference. Please find further information about the shuttles in the welcome letter at your hotel.

## Languages

English will be the working language of the conference.

## Media

We would like to inform you that photos will be taken at the event by an official photographer. Please let us know in advance if you do not agree with the publication of such photos within the context of public relations. We will gladly supply you with a selection of pictures after the event.

## Prayers Room

We would like to inform you that there will be the possibility to use a prayers room during the conference. For further information please ask at the registration desk.

## “Global Inclusion Awards” on 03 May 2017 (evening)

The Awards Ceremony, including a seated celebratory dinner, will take place on 03 May starting at 7.30pm at the [Meistersaal](#), Köthener Str.38 in 10963 Berlin. Participation is by invitation only and you will have to register in advance. The Awards are hosted by the German G20 Presidency and Child & Youth Finance International (CYFI).



In collaboration  
with:





The nearest public transport station is Berlin Potsdamer Platz Bahnhof:  
 S+U Bahn: U2, S1, S2, S25  
 Bus: 200, M85, M41  
 From the station you can walk about 300m by foot to the venue.

Shuttle Buses will be organized from the venue of the GPFJ Forum to the hotels and then to the Awards Ceremony.  
 For the way back please go to "Potsdamer Platz Bahnhof" (400m from the venue). From there you can take a taxi or take the public transport (Bus 200) direction west to the "Bahnhof Zoologischer Garten". From there you can walk by foot 400m to the hotel.  
 For participants, living in Derag Livinghotel: from Potsdamer Platz you can take U2, direction Pankow to the "Märkisches Museum" or Bus M48 direction east to "Spittelmarkt". From there you can walk by foot 400m to the hotel.

Further Information will be available at the registration desk of the GPFJ Forum on 3<sup>rd</sup> of May.

### Social Event on 4<sup>th</sup> May

A boat trip along the banks of the Spree River, including a farewell-get-together buffet and a special glance at the landmarks of Berlin will be organized on the evening of 4th May 2017 at 7pm. Further Information will be available at the registration desk during the Plenary.



## Meals

Lunch will be provided for all delegates on 2nd till 4th May 2017. Additionally, there will be a welcome-dinner for all participants on the evening of 2nd May 2017. During the Global Inclusion Awards Ceremony on the 3rd May there will be a seated dinner, served at the Meistersaal and on the 4th May during the boat trip there will be a dinner-buffet. All other expenses must be borne by the participants.

## Other logistical information

### About Berlin

Berlin is the capital of the Federal Republic of Germany. The federal city state Berlin, with around 3.5 million inhabitants, is the largest municipality by population in Germany and the second largest in the European Union. Berlin is the center of the metropolitan area of Berlin/ Brandenburg. In addition to the rivers Spree and Havel, smaller rivers and numerous lakes and forests are located in the urban area.

For further information about tourist attractions please visit the following websites:

<http://www.berlin.de/en> ; <http://www.visitberlin.de/en>

### Climate

Berlin has a continental climate, which is distinguished by large seasonal temperature fluctuations. The month of May is characterized by daily highs increasing from 13°C to 19°C over the course of the month. Sunny as well as rainy days are to be expected.

### Time Zone

Germany is in the Central European Time Zone. Central European Standard Time (CET) is 1 hour ahead of Greenwich Mean Time (GMT+1).

### International Dialing Codes

The country code for Germany is 49. To make an international phone call, please dial 00 + country code + phone number.

### Mobile Phone Information

Both protocols of GSM-900 and GSM-1800 are in operation.

### Electricity

The power supply in Germany is 230 volts, 50 hertz. Two-pronged plugs are used. Please check before using an appliance. Delegates are advised to bring adapters with them.



Europe



Euro 2-pole



Europe 3-pole

### Currency, Banking, Credit Cards and ATMs

The currency in Germany is the EURO. 24/7 ATMs (Geldautomaten) are usually located at every bank and other central spots in the city center. You can withdraw money from any machine with a credit card. However, the ATM provider as well as your own bank may charge you for the transaction. The withdrawal fee charged by the ATM provider is usually a fixed amount of 4-6 Euros. All other rates are determined by the bank issuing your credit or debit card. On all ATMs, you can find small signs or stickers listing the banks, credit card networks and cashpools they are affiliated with. These normally include Master, Visa, and Cirrus. Please note that especially

smaller shops might not accept credit cards. There is often a sign at the door indicating which cards (if any) are accepted. The most popular credit cards in Germany are Master, Visa and American Express.

### **Emergency Numbers:**

Police: 110  
Fire: 112  
Ambulance: 112

### **Health services**

The following health facilities are located near the conference venue:

#### **Hospital:**

Franziskus-Krankenhaus  
Budapester Str. 15-19, 10878 Berlin  
Tel: 0049 30 26 380

#### **Pharmacy:**

Apotheke am Wittenbergplatz  
Bayreuther Str. 44, 10787 Berlin  
Tel: 0049 30 214 78873  
Opening hours: Monday to Friday between 8.30 a.m. and 7.00 p.m.

### **Drinking water**

Berlin tap water is safe for consumption.

### **Internet access**

Free Wi-Fi is available in all conference rooms at the venue as well as in the above-mentioned hotels. A personal code will be given to each participant upon request on check-in or registration on site.

### **Smoking**

German government law prohibits smoking in enclosed public places including workplaces, shopping centres, hotels, restaurants and airports. Smoking is also prohibited in German government vehicles. If you wish to smoke, please make yourself aware of designated smoking areas. Delegates may incur a fine if they are found to be smoking in a non-smoking environment.

## **Sustainable Event Management**

Please note that we design the event as resource-efficiently as possible. Many documents will be provided in digital form only. We also try to ensure sustainable catering at the event; therefore products of regional origin are preferred.

## **Contact**

For further administrative and logistical questions and requests, please contact the **Project Office “GPI 2017”** at:

+49 (0)30 120 7497 92  
[gpi2017@developmentpolicyforum.de](mailto:gpi2017@developmentpolicyforum.de)

**We look forward to welcoming you in Berlin!**